



South Park Health Service District

525 Hathaway Street • PO Box 1253 • Fairplay, CO 80440
www.sphsdistrict.org • info@sphsdistrict.org

Board of Directors Meeting

Meeting Location: 675 Main Street, Fairplay (Norton, Smith Law)

20 December 2019

1. Call to Order 10:04

Attendance: Katherine (Kathy) Fitting, Connie Smith, F Charles (Charlie) Schultz; Ashley Hill, Linda Whitner via phone.

Guests: Erin Smith, Kevin Collins

2. Review of Minutes- The minutes were approved as written with the addition of Resolution Number from Erin- by Charlie, 2nd by Connie and approval by all.

3. Review of Agenda- The agenda was approved as presented by Charlie and 2nd by Connie and approval by all.

4. Public Comment:

The South Park Health Service District (SPHSD) is pleased to have community members take time to attend the scheduled SPHSD Board Meetings. Attendance and participation is encouraged. Community members wishing to speak during scheduled meetings will be limited to the Public Comments section located on the agenda.

NO PUBLIC ATTENDANCE

5. Reports:

a. Financial

- b. Budget- Kevin provided the board with a handout and explanation of the current financials, and claims paid. Questions were answered. Connie made a motion we approve the financials as presented, 2nd by Charlie and approval by all. Connie presented with the board with the final forecast spread sheet for review. The Board thanked Connie for her work in providing a financial forecast over the past 2 years. It can be eliminated going forward.

SDA Renewal will be done by our Accounting Firm.

State Tax License renewal form will be delegated to our Accounting Firm.

Kevin informed the board the Budget is Finalized and will be submitted to the State in January.

c. Health One

Governance/Operating Council- Reset meeting for today (12/20/19) from 12-2 at the clinic. Kathy and Charlie will represent the board. The board offered some areas to address at the council.

d. Social Media- A need for clinic to have its own web site (if it doesn't) so we (SPHSD) can be differentiated from the clinic.

e. SDA – Attended webinar recently. Terms are going to be changing.

f. RAE update- RMRH helping with Medicaid

- a. PIAC update- Funds were received.



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6. Old Business:

- a. Clinic Updates- Charlie had nothing new on the clinic.
- b. Approval of Purchase and Sales Agreement for 525 Hathaway St, Fairplay, CO- Town preparing by 1st or 2nd meeting in January. Tabled until offer presented. Erin will contact TOF Legal and or Mason for status.
- c. Board phone number- Grasshopper contract. Connie provided the board with information from Linda on Grasshopper and Terms of Service to review, yearly cost and number selection. Charlie made a motion we move forward with obtaining a Grasshopper contract, pay yearly and select number, and get final approval, 2nd by Connie and roll call approval by all. Connie will provide Linda with debit card to secure payment.

7. New Business:

- a. Property Management- snow removal, maintenance- Connie sent information to Phil on how to bill SPHSD for services and he will email the information to Connie.
- b. Files- stored on Google- Ashley explained how she set up files on our google drive. Linda and Connie currently have the link to upload files. Charlie and Kathy do not want the link. Erin will have access to view.
- c. South Park Blood Drive- Connie expressed a desire for the board to have a conversation on supporting a blood drive in our community. Kathy further explained how services are provided for different situations. Park county had blood drives in the past. Kathy will look into remote blood drives and how or if they are currently set up for services.
- d. Emergency Planning Team- Kathy briefly discussed with Adam the need to have the clinic space available for emergencies. Erin will research liability and how it coincides with the Care Agreement on having such a space especially if the local EMS are already tied up. An example is our November road closures and emergencies with the weather.
- e. Consideration of lease agreement with Town of Fairplay for 525 Hathaway St, Fairplay CO- Erin discussed options. Connie made a motion we approve the lease agreement with the Town of Fairplay December 2019 to December 2020 or until it is terminated with purchase of the building, 2nd by Charlie and approval by all.
- f. Connie discussed meeting attendance in bad weather. Kevin and Erin would like to be called if road conditions are bad and they are able to call in. Or if weather worsens it is ok to turn around. If inclement weather- will list alternate meeting space for those who can attend-if necessary.
- g. Erin addressed the Ad in the Flume and thanked Ashley for her great work setting up the information.

8. Adjournment- Connie made a motion we adjourn the meeting, 2nd by Charlie and approval by all. The meeting was adjourned a 11:39.