



South Park Health Service District

525 Hathaway Street • PO Box 1253 • Fairplay, CO 80440
www.sphsdistrict.org • info@sphsdistrict.org
719-285-4843

NOTICE:

Coronavirus (COVID-19) Public Health Emergency

Social Distancing requirements pursuant to the current public health crisis will be enforced during this meeting.
To attend via conference call please using the following call-in information:

Dial-In Number: (515) 604-9330
Access Code: 715998

Board of Directors Meeting
Meeting Place: 525 Hathaway St, Fairplay, CO 80440
15 May 2020 at 10:00AM

1. Call to Order at 10:08

Attendance: Katherine (Kathy) Fitting, Connie Smith, F Charles (Charlie) Schultz, Linda Whitner
Via Phone: Erin Smith, Shelby Clymer

2. Review of Minutes Charlie made a motion we approve the minutes from April as presented, 2nd by Connie. Approval by all.

3. Review of Agenda Connie asked that we add an Executive Session to the agenda. Connie made a motion we approve the agenda with changes, 2nd by Charlie. Approval by all.

4. Public Comment:

The South Park Health Service District (SPHSD) is pleased to have community members take time to attend the scheduled SPHSD Board Meetings. Attendance and participation is encouraged. Community members wishing to speak during scheduled meetings will be limited to the Public Comments section located on the agenda.

No PUBLIC ATTENDANCE.

5. Reports:

a. Financial

Budget Report- Shelby presented the board with previously email handouts then reviewed the finances and answered questions. Charlie made a motion we approve the financial report as presented, 2nd by Connie and approval by all.

Claims List- Shelby reviewed the claims list and made comments. Questions were answered. Linda made a motion we approve the claims list as presented, 2nd by Connie and roll call approval by all.

b. Health One

Update- Kathy gave the board an update on current clinic standings. She is currently acting as the Interim Physician after Dr. Hattaway left. The governing council has not met.

NP Candidates- Linda discussed current NP applicants received from the HealthONE recruiter and current clinic needs. Linda will make initial contact with the applicants. The board agreed to meet as a group with candidates in the near future. F/U at next meeting.

Utilities- Connie led a discussion on our contract with HealthONE and the agreement on their responsibilities for utilities. Currently SPHSD continues to pay for utilities. Erin reviewed the contract and



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concurrent. Erin and Kathy will discuss the utilities with HealthONE. A new rental agreement with RMRH will need to be written for 2020. Century Link will be paid by RMRH since SPHSD does not utilize a phone/security system. Connie also mentioned our PO box is due for renewal. With the clinic ownership going to SPHSD moving forward our PO Box may be free. Connie will discuss with the Post Office.

c. **Social Media**

Connie has been updating our web site and Facebook Page with current information. She also purchased a website update making links accessible. She is linking CDC and CDPHE COVID-19 information to our site. Linda and Connie will meet to continue updating the site.

6. **Old Business:**

Clinic Updates:

- a. **Landscape** – Sunrise will manage our landscaping needs again this year. Linda will plant in the barrels. Charlie will talk to Jon regarding snow removal next winter.
- b. **Toilets**- the toilet in the staff lounge has been fixed. Charlie will order a new sewer cap to replace the damaged one.
- c. Contract to Buy and Sell Amendment/Extension for 525 Hathaway Street, Fairplay, Colorado. Closing date May 15, 2020. The virtual closing happened today.

7. **New Business:**

SPHSD Newsletter- Linda asked the board about generating a newsletter with clinic hours. There is still uncertainty about the clinic being open. Linda and Connie will work on a postcard to be sent in our zip code areas.

Board member candidates- Charlie discussed several options for candidates as board members with the board. He is going to talk to the potential candidates and see if there is interest.

Tape recorder was changed.

Kathy asked for a motion TO GO INTO EXECUTIVE SESSION. A motion was made by Linda and 2nd by Connie and approval by all. It is May 15, 2020, and the time is 11:45a.m. For the record, I Erin Smith, am the presiding officer. As required by the Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the following persons: *Charlie Schultz, Connie Smith, Linda Whitner, Katherine Fitting.*

Executive Session pursuant to C.R.S. § 24-6-402(4)(a) to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; C.R.S. 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators in connection with the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and C.R.S. § 24-6-402(4)(b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions related to property.



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Erin cautioned each participant to confine all discussion to the stated purpose of the executive session, and that no formal action shall occur in the executive session. If at any point in the executive session any participant believes that the discussion is going beyond the proper scope of the executive session, please interrupt the discussion and make an objection.

The time is now 12:30 p.m. and we are concluding the executive session.

If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I ask that you state your concerns now.

Hearing none, the meeting is adjourned at 12:30 with a motion from Linda and 2nd by Connie and approval by all.

8. **Adjournment:** Meeting was adjourned at 12:30