



South Park Health Service District

525 Hathaway Street • PO Box 1253 • Fairplay, CO 80440
www.sphsdistrict.org • info@sphsdistrict.org
719-285-4843

Board of Directors Meeting
Meeting Place: 525 Hathaway St, Fairplay, CO 80440
17 July 2020

1. Call to Order 10:01

Attendance: Katherine (Kathy) Fitting, F Charles (Charlie) Schultz, Connie Smith, Linda Whitner

Guests Via Phone: Erin Smith, Shelby Clymer

2. Review of Minutes: Charlie made a motion we approve the minutes as presented, 2nd by Connie and approval by all.

3. Review of Agenda: Connie made a motion we approve the agenda with additions, 2nd by Charlie and approval by all.

4. Public Comment:

The South Park Health Service District (SPHSD) is pleased to have community members take time to attend the scheduled SPHSD Board Meetings. Attendance and participation is encouraged. Community members wishing to speak during scheduled meetings will be limited to the Public Comments section located on the agenda.

NONE- meeting posted as not under Emergency Rules.

5. Reports:

a. Financial

Budget Report – Shelby presented the board with handouts and reviewed the current budget status and answered questions. A motion was made by Linda to accept the May 31st financial statement, 2nd by Connie and approval by all.

Claims List-Shelby reviewed the claims list and answered questions. Charlie made a motion we approve the claims list as presented, 2nd by Connie and roll call approval by all.

Invoice for Utilities reimbursement- Health One- pending- will be set up as a vendor
Century Link (Security System)- SPHSD will assume billing for building security.

b. Health One

Update/Governance Council- Next meeting is July 31, 2020 11:30-2:00. Charlie and Linda will represent the board. The clinic is now open 4 days a week 8-5(closed for patients Wednesdays). An MA was interviewed and currently acceptance of an offer is pending. When FNP comes on board a second MA/Clinic Manager will be hired. Current front desk person only half time/workman's comp. RMRH filling in for front desk in coverage absence.

NP Hired- Heike Peterson has accepted an offer as FNP for the clinic for 32 hours a week. She will start in September.

c. Social Media

Connie has been updating our web site and Facebook pages. We are still not listed as a clinic under HealthONE therefore open positions are hard to find. Nor is the doctors name listed on clinics website. Linda and Charlie will discuss the concerns at the Governance Council July 31st.



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6. **Old Business:**

Clinic Updates: Charlie informed the board the cap on sewer line has been fixed. Kathy informed Charlie there is little to no water in exam room #1. And the generator has not been looked at yet-Linda will email Dale.

SPHSD Postcard- The postcards have been ordered and they should arrive this week. RMRH will help with labeling and bulk mailing for ~1850 occupants, and bill the district. Connie will email Barbie the file. Charlie is available to help with the process.

7. **New Business:**

Agreement for Special Annual Subsidy for 2021-2023- Erin discussed the contract she prepared and answered questions from the board. The board had suggestions based on information from Adam. Erin will prepare a Professional Service Agreement between Heike and SPHSD. Linda made a motion we approve a Professional Service Agreement between SPHSD and Heike Peterson for the lump sum of \$30,000 made in 3 installments conditional on her employment with Health ONE and working in the South Park South Health Care clinic for 12 months prior to each installment payment, 2nd by Charlie and roll call approval by all.

Board member candidates-Charlie discussed possible candidates as board members. The board suggested we place a formal ad for interested parties to apply. Qualifications include resident owner of property or rent in district and registered in CO to vote. Interested parties will present the board with a letter of interest by August 31st. Connie will write up a blurb for the board to approve. Erin will have her office place an ad in the paper for a second vacancy.

Connie brought to the board the possibility of creating a staff position to fill in for secretary duties. We need to create a position and job description/responsibilities and salary vs hourly position. Connie will work on creating a position and Erin will work on a Professional Service Agreement and send it to Linda and Connie to fill in with the position description. This will be continued on the August agenda.

"Insty- Meds"- Medi-friend RX- Linda reviewed some concerns with INSTY meds in being an acute care pharmacy rather than chronic which would not help our need for a pharmacy. A second option is Medi-Friend RX. Linda will continue to secure information from this company to see if this system would work in Fairplay.

Sports Physicals: Kathy discussed on behalf of RMRH the SPHSD sponsoring a Sports Physical Event and use of the building this year. Permission would need to be given by the board and HealthONE. Charlie made a motion the SPHSD allow RMRH use of building for Sports Physicals on Wednesday August 5th, 2nd by Connie and approval by all. (Kathy Recused herself from voting)

August Meeting: There is a request for a meeting date change for August. The board discussed options. Charlie made a motion we cancel the regularly scheduled August 21, 2020 meeting and reschedule a special meeting on August 28, 2020 at 10am, same location, 2nd by Connie and approval by all.

8. **Adjournment:** Charlie made a motion we adjourn the meeting, 2nd by Connie and approval by all. The meeting was adjourned at 11:22.